



This month our newsletter includes some of the tax implications of redundancy payments; a pre tax year end check list for the self employed; a comment on the effects of exchange rate fluctuations if you sell property abroad; and finally an update from HMRC on advisory fuel rates, the tax status of bonus payments to pensioners, and an announced further offshore disclosure facility.

Our next newsletter will be published on Wednesday 11 March.

## Redundancy Payments

The notes that follow highlight a few but not all of the considerations that affect redundancy pay outs:

Q. Do I pay tax or National Insurance on my redundancy payment?

A. No - as long as the amount does not exceed £30,000 and it is a genuine redundancy payment.

Q. Where can I get impartial advice on my rights if I am made redundant?

A. Try ACAS on 08457 474747 or their web site [www.acas.co.uk](http://www.acas.co.uk), you could also try Citizens Advice [www.adviceguide.org.uk](http://www.adviceguide.org.uk) or find their number in your local phone directory.

Q. What happens if I receive a company car or other goods in lieu of a redundancy payment?

A. Anything you receive other than money is converted to a cash equivalent - if the purpose of the transfer of assets is given to compensate you for your redundancy this cash equivalent forms part of your £30,000 tax free sum.

Continued on page 2



## Contents

Introduction	1
Redundancy Payments	1
Cash is King	1
Selling Property Abroad	2
Business Support Helpline	2
HMRC Updates	3
Payroll Service	3
Planning for the tax year end 5 April 2009	4
Tax Diary Feb/March 2009	5

## Cash is King

Cash flow is the single most important issue in my business.

Do you agree? Most of our clients do. In this economy, cash is king and managing your cash flow is more important than ever.

We specialise in helping our clients manage their cash flow. We do this by preparing and updating detailed cash flow forecasts, using the latest and most powerful software. We can also help you negotiate or re-negotiate overdraft facilities - we have been in the community for 20 years so we know all the bank managers.

Contact us on 01244 343504 to discuss this further.

## Business Support Helpline

If you're worried about being able to meet tax, National Insurance, VAT or other payments owed to HM Revenue & Customs (HMRC), or you anticipate that payments coming due will cause you problems, we can liaise with the HM Revenue & Customs Business Payment Support Line.

Before we do so, we will review your circumstances and discuss temporary options tailored to your business needs, such as arranging for you to make payments over a longer period. The Revenue will not charge additional late payment surcharges on payments included in the arrangement, although interest will continue to be payable on those taxes where it applies.

Please note: the Business Support Line is for new enquiries only. If you have already been contacted about an overdue payment, or if you already have a payment arrangement with HMRC, please contact us for assistance.

If you have payments due now or in the near future, the sooner you get in touch, the sooner we'll be able to see how we can help. If your payment isn't due yet, we can ring the Support Line nearer the time once you are clear about whether you will be able to pay or not. But remember that you need to get in touch with us in advance. Don't wait until your payment is overdue.

In most cases we should be able to quickly give you a reply from HMRC. For larger payment debts and those that are more complicated we may need to have a longer, more detailed discussion with you and may need to call you back before finalising payment arrangements.

## Redundancy Payments

Continued from page 1

Q. What happens if my employer cannot afford to pay me the statutory redundancy that I am due?

A. The Redundancy Payments Office will make the payments you are due - ACAS or Citizens Advice should be able to advise you on the application process.

Q. If I receive a terminal bonus or payment for doing extra work leading up to redundancy, is this tax free?

A. No - only genuine payments for redundancy are included in the £30,000 tax free sum.

Q. Do I qualify for statutory redundancy if I have worked for an employer for one year?

A. No - you must have completed 2 years service since age 18. If you have concerns about redundancy as an employer or employee we would be happy to discuss the issues with you.

## Selling Property Abroad

Sterling has depreciated considerably against the Euro in the last year. Whilst this is of great interest to other Euro zone residents, who can buy property in the UK at much lower Euro cost, the opposite applies to UK residents who have purchased property elsewhere in the Euro zone.

For instance a property in Spain costing 1.5m Euros purchased early 2007 would have required an investment of £1m sterling.

A similar property may currently be worth 1.25m Euros. This is a loss on your investment of 250,000 Euros. Common sense would argue that if you disposed of the property now, you would merely multiply the loss by the exchange rate prevailing when the sale completed? Unfortunately this is not the case!

Capital gains tax legislation dictates that you compare the sterling value of the purchase at the date of purchase, with the sterling value of the disposal at the date of disposal. In our example a property disposal today of 1.25m Euros converts to just under £1.2m sterling. You have made a taxable gain of almost £200,000. Brilliant you may say but what if you want to reinvest the proceeds in another property in the Euro zone? The sterling gain of £200,000 will cost you possibly £36,000 in UK taxes; that's £36,000 less to invest!

So be wary. A loss on sale in a local currency can produce unwelcome tax liabilities when converted to sterling.



## HMRC Updates

### Advisory Fuel Rates

From 1 January 2009 HMRC have issued revised fuel rates for car users.

These rates apply when:

- employees are reimbursed for business travel in their company cars; or
- employers require that employees repay the fuel element of private motoring.

The rates can also be applied to calculate the deemed VAT input tax (included in the fuel element), in mileage rates paid to employees for the business use of their own cars.

The new rates per mile are:

- 1400cc or less: Petrol 10p, Diesel 11p, LPG 7p
- 1401cc to 2000cc: Petrol 12p, Diesel 11p, LPG 9p
- Over 2000cc: Petrol 17p, Diesel 14p, LPG 12p

### Extra State Bonuses

If you receive the £10 Christmas bonus for pensioners, you will be entitled to the additional one-off payment between January and March 2009 of £60. You will be pleased to know that both payments are tax free!

### Second Offshore Disclosure Facility

On 20 November 2008 HM Revenue & Customs confirmed that it is to launch a second campaign in 2009 to collect unpaid tax in offshore accounts. The Offshore Disclosure Facility (ODF) will target account holders with money in building societies and any of the 300 UK-based banks that have offshore operations. Last year's similar campaign focused solely on customers of the five largest high-street banks. According to an HMRC spokesman,

"The intention of the new facility will be to provide an opportunity for account holders to inform us of their own accord of any unpaid tax or duties and to settle their debts in a similar way to the original offshore disclosure facility."

Taxpayers affected will face threat of prosecution and higher fines if they do not come forward. It is likely that fines may be capped at 20 to 30% of the tax due to encourage people to come forward. They were capped at 10% under the previous ODF. However, HMRC stressed the campaign will not be a tax "amnesty" as all unpaid tax and interest will have to be paid in full.

## Save Time and Money with Our Complete Payroll Service

In today's competitive business world, it is important to make the most effective use of time. Outsourcing routine tasks, such as payroll, means you have more time to focus on your business.

If you are doing a payroll in-house, it can be both time-consuming and complicated. Keeping up with legislation and tax changes can be an added headache.

We have therefore established a dedicated payroll department, headed up by Andrea Jack. We provide payroll services for a diverse range of business sectors.

We have well-trained staff and we use the very latest computer software to provide a comprehensive and confidential payroll service.

Specifically we can:

- Prepare your weekly and monthly payrolls
- Complete P11D's, P60's and P35's
- Ensure that you meet the key dates and deadlines for PAYE and National Insurance, and
- Do all this at a competitive price.

Call us on 01244 343504 – we would be delighted to assist you.

The Revenue will write to the 300 banks and building societies requesting names and addresses of all their UK resident customers with offshore accounts. It will then write to customers requesting any unpaid tax. The first ODF identified some 400,000 accounts as suspicious. It raised £450 million from 45,000 people but a further 50,000 are still being investigated and some may soon be prosecuted.

"HMRC has made follow-up checks of the disclosures made and has started a programme of checks on those who did not take the opportunity to come forward," the Revenue spokesman said. "In the most serious cases, we are carrying out criminal investigations and we will bring some prosecutions before the courts."

## Planning for the tax year end 5 April 2009



If you are self employed, either a sole trader or in partnership, you are approaching a key date - the end of yet another tax year.

Due to the current economic downturn you may recently have experienced a drop in your profitability, indeed you may be trading at a loss.

If this is the case please read the check list that follows.

We can only help you to achieve the very best tax result if we are made aware, in good time, of your financial situation. Read the check list and call for a pre year end review.

1. If you are trading at a loss you may be eligible to carry the loss back for an extended period under new rules for the current year only. To maximise the losses claimed it may be beneficial to change your accounting date to 31 March 2009, if it is not already this date.
2. Timing of capital purchases or disposals, either before or after the end of the tax year, can be organised to maximise claims under the new Annual Investment Allowance of £50,000.
3. If your profits have decreased this year, to 31 March 2009, compared to the previous year (31 March 2008), this may reduce the tax payments on account you offer in January and July 2009.
4. If you are forced to layoff staff and have some flexibility when you make redundancy payments, is this best charged in this current year, to 31 March 2009, or the decision deferred to the next trading year?
5. What is your bad debt situation. Have you made adequate provision in your accounts. Has any VAT on bad debts over 6 months old been claimed back?
6. If you have made a loss in this current year does this affect the tax relief you may have received on pension contributions? Will the tax have to be repaid?

This is a year when careful consideration of your current trading position is paramount. There is no point in ducking this issue. If you do, you may end up paying more tax than is necessary. Paying less tax, or winning repayments of tax will only be one aspect of your fight to sustain a healthy cash flow - nevertheless it is not one you should ignore.

## Tax Diary February/March 2009

1 February 2009 - Due date for corporation tax payable for the year ended 30 April 2008

19 February 2009 - PAYE and NIC deductions due for month ended 5 February 2009. (If you pay your tax electronically the due date is 22 February 2009)

19 February 2009 - Filing deadline for the CIS300 monthly return for the month ended 5 February 2009

19 February 2009 - CIS tax deducted for the month ended 5 February 2009 is payable by today.

1 March 2009 - Due date for corporation tax due for the year ended 31 May 2008

19 March 2009 - PAYE and NIC deductions due for month ended 5 March 2009. (If you pay your tax electronically the due date is 22 March 2009)

19 March 2009 - Filing deadline for the CIS300 monthly return for the month ended 5 March 2009.

19 March 2009 - CIS tax deducted for the month ended 5 March 2009 is payable by today

DISCLAIMER - PLEASE NOTE: The ideas shared with you in this document are intended to inform rather than advise. Taxpayers circumstances do vary and if you feel that tax strategies we have outlined may be beneficial it is important that you contact us before implementation. If you do or do not take action as a result of reading this newsletter, before receiving our written endorsement, we will accept no responsibility for any financial loss incurred.



### **Chester Office**

114-120 Northgate Street, Chester  
Cheshire CH1 2HT  
Tel: 01244 343504 Fax: 01244 344715

### **Wrexham Office**

63 Regent Street, Wrexham  
North Wales LL11 1PF  
Tel: 01978 310366 Fax: 01978 353166

[www.ellis-uk.com](http://www.ellis-uk.com)